

16-19 Bursary Fund Application form



Abbey Road, Hollow Lane
Ramsey, PE26 1DG

PLEASE COMPLETE ALL SECTIONS BELOW USING BLOCK CAPITALS

Section 1: Details of applicant	Male <input type="checkbox"/> Female <input type="checkbox"/>
<p>Full Name:.....Date of Birth:.....</p> <p>Home Address:.....</p> <p>.....</p> <p>Post Code:.....Tel:.....</p> <p>Email:.....</p>	
Section 2: Eligibility Priority	
<p>This section will ask you to indicate under which of the 4 agreed categories you wish your application to be considered against. You will also find information about what evidence you will be required to supply to support your application.</p> <p>Please indicate with a cross in the box next to the description of the category under which you wish your application to be considered against, and to confirm that you have provided the evidence required.</p> <p>(Please only put a cross next to one priority)</p>	
<p>Category 1</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> <input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/> </div> <div> <p>I wish my application to be considered under Priority One:</p> <p>“Young people in care, care leavers, young people in receipt of income support and disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance.”</p> </div> </div> <p>In support of my application I enclose :</p> <ul style="list-style-type: none"> • A letter confirming that I am in receipt of Income Support or Employment Support Allowance and Disability Living Allowance (if relevant). 	
<p>Category 2</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> <input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/> </div> <div> <p>I wish my application to be considered under Priority Two:</p> <p>“Young people who are claiming, or who are eligible, to receive a Free School Meals ”</p> <p>To be eligible under this priority someone in your household must be in receipt of the following qualifying benefits:</p> <p><i>Income Support, Income Based Job Seekers Allowance, Income Related Employment & Support Allowance, Child Tax Credit only as long as your income does not exceed £16,190, Support under part VI of the immigration & asylum Act 1999, Guarantee element of State Pension Credit & from the 1st May 2009 parent who have the four week run immediately after your employment ceases.</i></p> </div> </div>	

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Category 3

☐

I wish my application to be considered under **Priority Three**:
“Young people whose household income is below £24,000 per annum”

In support of my application I enclose the either

- A copy of entitlement to means-tested state benefit, or Tax Credit Award Notice confirming household income of less than £24,000
- Evidence of self-employment income of less than £24,000 (SA302 or certified accounts only) for your last accounting period.

Category 4

☐

I wish my application to be considered under **Priority Four**:
“Young people who have been affected by a sudden, exceptional change in financial circumstances”

I have enclosed a detailed statement in support of my application.

Section 3: Supporting Statement

Please specify in as much detail as possible, what you will need the bursary for and include here information on how you intend to use your bursary payments if awarded.

Category	Amount (£)
Books/equipment/specialist clothing related to the course you are following:	
Additional course costs, for example, educational trips/visits:	
Transport:	
Meals:	
Other items solely related to the course you are following please provide details:	

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Section 4: Bank Details

In order for us to pay the bursary into bank accounts please provide the student's bank details

Please note we are unable to make payments into Post Office accounts

Account Holders Name:.....

Bank/Building Society:.....

Sort Code:

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Roll Number if applicable:

8 Digit Account number:

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Section 5: Declaration by Applicant

I confirm that I have read the Bursary Policy and Procedure document before submitting this application.

I confirm that the information I have provided on this application is correct to the best of my knowledge.

I understand that if I leave before the completion of my programme of study, that I may be required to repay all or part of the amount paid to me under the 16-19 Bursary Fund.

I will notify Ramsey Gatehouse Sixth Form of any changes to my financial circumstances or personal details that may affect my entitlement to the Bursary Fund.

I understand that my information is being held by Ramsey Gatehouse Sixth Form in accordance with the Data Protection Act 1998 and will be shared with other bodies administering public funds to determine the support available and also for the prevention and detection of fraud in connection with this claim. Bank details are needed in order to make Bursary fund payments these are stored with strictly access limited on the school computer system and a secure lockable place. The records will be held for 4 years, then removed and securely disposed of.

Signed:.....Date:

FOR OFFICE USE ONLY

Evidence Category 1 ☐

Evidence Category 2 ☐

Evidence Category 3 ☐

Evidence Category 4 ☐

Photocopy taken ☐

FSM Check ☐

Evidence Seen ByDate.....