

Standalone incidents		
Category	Incident	Staff Actions
Ready	Arriving late to lesson	Tell
	Incorrect uniform or equipment inc partial kit	
	Poor standard of homework	
	Late to school	Immediate sanction
	Full missing kit (PE, drama, CCF)	
Respectful	Unkind*	Ask, tell, removal
	Disregard for the environment or property	
	Inappropriate physical contact	
	Disrespect to staff	
	Talking in silent quad	Tell
	Inappropriate language	Immediate sanction
Responsible	Lack of effort	Ask, tell, removal
	Disruption	
	Chewing gum/energy drink/fizzy drink/aerosols	Immediate sanction
	Extreme or unsafe behaviour	
	Mobile phone seen or heard	
	Incorrect toilet/out of bounds	
Sanction = confiscation of banned item + removal where appropriate + 1hr detention		
*unkind incidents will be investigated as potential bullying		

Sanction type	Code of Conduct	Action	Intervention
Detention	Removal Immediate sanction 3xtell	1 hour detention	Teacher visit in detention to restore establish reintegration plan. Tutor action for tells
SLT Detention	More than one removal in a day Failing to attend a 1 hr detention Failing to meet detention criteria Failing a lesson removal	2 hour Friday detention	RSL intervention
Loss of Social Time	Repeated poor behaviour during social time	Removal of Social time for up to 5 days	RSL intervention

Sanction type	Code of Conduct	Suspension	Refocusing	Intervention
Refocus /suspension	<ul style="list-style-type: none">• Persistent poor behaviour• Any Truancy• Persistent refusal to comply with a member of staff including walking away• Bringing the Academy into disrepute• Bullying• Racism• Homophobia• Extremist language• Possession of banned item including vapes	1-3 days	5-10 days	All exclusions are a minimum and will vary dependent on the investigation outcomes. Students may be kept out of lessons for a short period whilst the investigation is undertaken.
		1-5 days	5-10 days	An exclusion will result in Behaviour Contract agreed with parent/carer as part of the re-admission back into mainstream school. 5 separate exclusions or more than 20 days in exclusion will result in a further pastoral intervention and potentially a Reintegration Plan. Community service may be used as a restorative measure.
Cumulative Internal Exclusions will result in doubling of Refocusing periods to ensure that greater pastoral support work is undertaken with student.				
Permanent Exclusion (PEX)	Persistent unacceptable behaviour which has previously been reported and for which Academy sanctions and other interventions have not been successful in modifying the student's behaviour. Persistent Bullying One off serious breaches of the code of conduct Actions which put the student or others in danger. Verbal abuse to staff or students Physical abuse to/attack on staff or students Breach of E-Safety policy Wilful damage to property Use of, possession of, banned substances Theft Serious actual or threatened violence against another student or a member of staff Sexual abuse or assault Supplying a banned substance Carrying an offensive weapon. Arson			