



# **ABBAY COLLEGE, RAMSEY**

## **Provider Access Policy Statement (Baker Clause)**

**Access arrangements for technical,  
vocational and apprenticeship providers**

## **PROVIDER ACCESS PROCEDURE**

### **Introduction**

Abbey College Ramsey uses the Gatsby 8 Benchmarks and the Career Development Institute (CDI) Career Development Framework to inform the provision of Careers Education, Information, Advice and Guidance (CEIAG). As part of our commitment to inform students of the full range of learning and training routes available, we consider requests from training, vocational education and apprenticeship providers to speak to students and will also approach these partners ourselves when planning and organising key CEIAG events throughout the school year.

From January 2023, for students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

This statement sets out the college's arrangement for managing the access of providers at the college for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. Although outside the scope of the legal requirements, the college also welcomes the opportunity to engage positively with employers about career opportunities for students.

### **Reasons for the policy**

#### **Student entitlement**

Students in Year 7-13 are entitled to:

- Find out about technical education qualifications including T Levels and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through Next Steps events, assemblies, group discussions and taster days etc.
- Understand how to make applications for the full range of academic and technical courses.

### **What is the procedure going to do?**

- Promote positive attitudes towards careers planning.
- Ensure that staff, students, parents and carers are all aware of future opportunities.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Ms Lesley Pollard, Careers Leader  
Tel: 01487 812352

Email: [Lesley.pollard@abbeycollege.cambs.sch.uk](mailto:Lesley.pollard@abbeycollege.cambs.sch.uk)

## Opportunities for access

A number of events, integrated into the college careers programme, will offer providers an opportunity to come into college to speak to students and/or their parents/carers.

	Autumn Term	Spring Term	Summer Term
Year 7	All lessons across the curriculum Guess the Professional Assemblies Form Time Next Steps Careers Fair	All lessons across the curriculum Assemblies Apprenticeship Week National Careers Week Form Time	All lessons across the curriculum Assemblies Form Time
Year 8	All lessons across the curriculum Assemblies Form Time Next Steps Careers Fair	All lessons across the curriculum Assemblies Apprenticeship Week National Careers Week Form Time	All lessons across the curriculum Meet the Professional (interview event) Assemblies Form Time
Year 9	All lessons across the curriculum Assemblies Form Time Next Steps Careers Fair	All lessons across the curriculum Assemblies Apprenticeship Week National Careers Week Form Time	All lessons across the curriculum Assemblies Next Steps Employability Event Form Time
Year 10	All lessons across the curriculum Assemblies Mock Interview Event Form Time Next Steps Careers Fair	All lessons across the curriculum Assemblies Apprenticeship Week National Careers Week Form Time	All lessons across the curriculum Assemblies Form Time
Year 11	All lessons across the curriculum Assemblies Form Time Mini Options Event Next Steps Careers Fair	All lessons across the curriculum Apprenticeship Week National Careers Week Assemblies Form Time	All lessons across the curriculum Assemblies Form Time Post 16 Induction Days
Year 12	All lessons across the curriculum Assemblies Form Time Mock Interviews Next Steps Careers Fair	All lessons across the curriculum Assemblies Apprenticeship Week National Careers Week Form Time Mock Interviews	All lessons across the curriculum Assemblies Form Time Mock Interviews
Year 13	All lessons across the curriculum Assemblies Form Time Next Steps Careers Fair	All lessons across the curriculum Assemblies Apprenticeship Week National Careers Week Form Time	All lessons across the curriculum Assemblies Form Time

Please speak to our named Careers Leader to identify the most suitable opportunity for you. The school policy on safeguarding and child protection sets out the College's approach to allowing providers into the college as visitors to talk to our students. This can be found on the College's website.

**We will grant access requests that meet the following criteria:**

- Are requested within a reasonable timescale
- Photographic identification is presented
- Are inclusive and aligned with the College's Equality & Diversity and Safeguarding & Child Protection policies
- Meet the needs of the students

**We will refuse any access request where:**

- Photographic identification cannot be presented
- It is at the detriment of students learning
- They are at odds with the College's Equality & Diversity and Safeguarding & Child Protection policies
- It results in unwarranted disruption to the College
- The request is from an unregistered provider

**What can providers expect?**

Once we have approved a provider, we will work with them to identify the best method for providing access to our students.

We will make the school halls, classrooms, IT rooms and private meeting rooms available to host discussions between providers and students as appropriate.

We will also make presentation equipment, such as laptops, projectors, screens and speakers, available to providers.

Arrangements will be discussed in advance between the Careers Leader and a nominated member of the provider's team.

**Premises and facilities**

The college will make the halls, classrooms or private meeting rooms available for activities or discussions between the provider and students, as appropriate. The college will also make available appropriate equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which will be made available to all students during break and lunch times.

**Criteria for success**

- Students feel safe, happy and successful at school.
- Students, parents and carers have confidence in planning their future careers.

## **Monitoring and evaluation**

Policy developed by: Lesley Pollard, Careers Leader

Date adopted: 11<sup>th</sup> October 2022

Date reviewed: November 2023

Reviewing Committee: LPE

To be reviewed: Annually